

1. Area of responsibility

Basketball Development

2. Date last updated

October 2018

3. Policy Number

POLTD9

4. Purpose

The following policy and procedures on State Championships have been developed in consultation with the Board and Affiliated Associations. Basketball Queensland (BQ) encourages participation by all players, officials, coaches, administrators and spectators during the State Championships. This document has been developed to ensure a safe and enjoyable environment is created for all participants.

5. Decisions when rules contained in this policy are silent or unclear

If these rules are silent on a matter arising in relation to the State Championships, the BQ Competition Manager or appointed delegate may decide about how the matter is to be dealt with.

If these rules are not silent on a matter arising in relation to the State Championships but they are uncertain, the BQ Competition Manager or appointed delegate may decide about how the uncertainty is to be resolved.

Those decisions are binding on everyone who is bound by this Policy.

1. ELIGIBILITY

1.1 Players:

- Must be current financial members of BQ
- Must be under the age as at 31st December in the year of the Championship
- May play in only one (1) age State Championship in a calendar year
- Must meet all the Transfer Policy requirements in order to be clear to play ahead of the State Championships if transferring to another Association

NOTE

- Volunteer coaches and managers associated with a State Championships team must be registered members of BQ, there is no cost associated with joining BQ as a volunteer.

1.2 Team Nominations:

- Nominations will only be accepted from Affiliated Associations, who are financial with BQ at the time of nomination.
- Players nominated:
 - A. **Must** be registered at the Affiliated Association they are representing (except where **approval** has been granted **as detailed in the next point**).
 - B. Should an Affiliated Association not nominate a team in the Championship, an application for players to play with another Affiliated Association must be made to BQ from the Association in which these players will be playing. Applications

for players to play outside their Affiliated Association must be lodged with BQ at least seven (7) days prior to the nominated closing date for nominations and accompanied by the completion of a temporary transfer for State Championship form.

- i. An Association is not obliged to accept an outside player. Negotiations should take place between the player and Association concerned to ensure there is agreement before approaching BQ for permission.
- C. Where players are registered and play regularly in two (2) or more Association's Club Competitions the player can only nominate to play for one Association. Note their competition rights must be with this Association (i.e. it is where they started and have continued to play representative basketball, or they have received a competition rights for rep transfer only).
- D. If a player is changing Associations before the State Championships, however, still wants to represent their previous Association at the State Championships they must complete a full transfer to the new Association and then a temporary transfer to the previous Associations just for the State Championships. Reasons for this may be moving to a new house or joining a Development League Program at a different Association.
- E. If transferring from another Association, players must have met all terms outlined in the BQ Transfer Policy.

1.3 Special Eligibility:

- Players who are eligible in all other respects and who have been overseas or interstate, or are attending the Australian Institute of Sport, either a Tertiary College or School away from their home town, need not comply with Item 1.2A.
- Those players are eligible to play in a State Championship for their home Association, that is, where they played prior to their attendance at the scholastic institution.
- If a player does not wish to represent his/her home Association then he/she is eligible to represent an Association in which he/she plays in during the period of study, provided clearances are obtained.

1.4 When Eligibility Is Questioned:

- It is the responsibility of the Association for which a player represents to supply the necessary documentation to BQ to justify the eligibility of any player if such eligibility is questioned.
- Likewise, if non-eligibility is claimed then the person/Association making the complaint must provide detailed reasons for the complaint.
- BQ shall, in the event of an appeal by any Association, have the power to vary the above on the grounds of parents and/or players transferring inter-city for work or study reasons. BQ's decision will be final and not subject to any appeal.

1.5 Player Information Details:

- All player information details shall be submitted to BQ in accordance with relevant deadlines to be accepted for the Championships.
- If a player does not already exist in the online database the minimum information required to be entered when adding a player is their first name, surname, date of birth, suburb and postcode. A playing number must also be included for each player when registering them to a team online.
- A closing date for registering all players online will be identified in the nomination information. Associations will still be able to modify team players until the day prior to Championships for reasons such as player injury by emailing the players details (i.e. full name, date of birth and player number) to the BQ Competition Coordinator or Manager.

- Up to twelve (12) players only may participate in the State Championships. The team list registered online will be forwarded to the Team Manager and Association Delegate approximately one (1) week prior to the Championship to review. Any changes to the team list must be finalised with BQ seven (7) days prior to the Championships. Once this deadline has passed, the only changes that will be considered are those required due to an emergency or injury that is bona fide with BQ.
- Only the players listed on the final team list are permitted to play in the Championships.
- An Association representative i.e.: President or Secretary must certify the Online Team Registrations Form which lists all the teams they have entered online. This form also certifies that the players entered online into the teams are current registered members of BQ and the original Birth Certificate or Passport Document has been sighted for each individual named.

1.6 Birth Certificates:

- Each nominating Association will sight their own Birth Certificates and state that he/she has sighted the original Birth Certificate and that all nominated players are of correct age and eligible to compete in accordance with the Rules of the competition.
- It is the responsibility of the individual Affiliated Associations to ensure that all players are eligible to compete.
- Should the eligibility of any player come into question, BQ shall have the power to ask the Affiliated Association to prove by way of original Birth Certificate or Extract or other suitable documentation that the player was in fact eligible to compete.

1.7 Ineligible Players:

An ineligible player is one who;

- Is unregistered
- Has not been cleared from another Association or been given permission to play by BQ
- Has not served the mandatory wait periods after being cleared by an Association and as instructed by BQ as outlined in the BQ Transfer Policy
- Is suspended
- Is over the age for the competition

Where it is proved that an Association has played an illegible player, the following penalties shall apply:

- Forfeit of all games in which the ineligible player participated
- Maximum fine of \$1,000.00 at the determination of BQ

If this breach is detected after the finals and the team in question won a medal, this team will, in addition to the fine above, forfeit their medals and all the teams that competed at the Championships that finished in positions below the disqualified team will move up one place. The team in question will not receive any classification points in the Vince Hickey standings.

1.8 Team Officials

- All coaches and team managers of teams competing in the State Championships must acknowledge and agree to the below statement when nominating a team online into the State Championships:

I will be bound by and agree to comply with the constitutions, regulations and policies of Basketball Australia and Basketball Queensland. I agree to comply with the provisions

of the Codes of Conduct and I submit to the jurisdiction of the Disciplinary Tribunals of Basketball Queensland and agree to be bound by any decisions of these Tribunals.

1.9 Child Protection Act

- Under the Commission for Children and Young People Act 2000 (Qld), it is a legislative requirement that all Team Staff (i.e. Coaches / Manager), Referee Staff (i.e. Commissioners / Managers / Evaluators) and any other PERSONS over the age of 18 years that are accompanying teams or referees away from home must have a valid Working with Children Check or an Exemption Card.
- All team officials should also have signed an Association Member Protection Declaration when taking on their position with the team.
- Signed Declarations should be retained by the Association.
- All Working with Children Check details of Team Staff and Referee Staff are to be entered into the persons SportsTG Online Membership Record at their Association as noted in the Blue Card Requirements for State Championships document and outlined in the Memorandum for 2014 Volunteer Member Registrations.
- If the Association does not comply with these legislative requirements, they may be liable to a fine.

2. RULES & REGULATIONS

2.1 Playing Uniforms:

- All teams are to be correctly attired. Uniforms are to be numbered 0,00 and any number between 1 - 99 in accordance with the Official FIBA Basketball Rules. Games may be forfeited for incorrect dress. The current BQ logo must be worn in a **visible** position on playing tops; failure to have the BQ logo on playing tops will incur a \$200.00 fine. For all new uniforms the BQ logo must be displayed on the right breast of all Representative Team Uniforms and must be depicted in the corporate colours of black, orange and white and cannot be modified to suit Association colours. Playing Uniforms will be monitored by the Event Commissioners throughout the tournament to ensure a BQ logo is visible.
- An alternate set of playing singlets must be on hand if required and the two colours must be distinctly light and dark. The same playing numbers are to be allocated to players in both strips.
- In the event of two teams having the same or similar coloured primary uniforms, the first named team on the draw (Team A) must wear their primary uniform and the second named team (Team B) must wear their alternate uniform. However, if the two teams agree, they may interchange the colours of the shirts. The Referees will have the final say as to whether there is a clash of uniforms.
- Each team is required to carry at least one (1) spare playing singlet and shorts in case a uniform is spoilt by blood. The spare uniform is to be of a different number to those already listed on the approved electronic scoring system.
- No t-shirts/full upper body compression gear are to be worn under uniforms unless a medical certificate or other extenuating circumstances are submitted to the BQ Competition Manager prior to the tournament and are approved. If permission is given, t-shirt/compression must be of the same single colour as the playing singlet. This decision is final and not subject to appeal.
- Singlets must be tucked in at all times.

2.2 Playing Equipment:

Players shall not wear equipment (objects) that may cause injury to other players.

The following are **not** permitted:

- Finger, hand, wrist, elbow or forearm guards, casts or braces made of leather, plastic, pliable (soft) plastic, metal or any other hard substance, even if covered with soft padding.
- Objects that could cut or cause abrasions (fingernails must be closely cut).
- Headgear, hair accessories and jewellery.
- T-shirts under playing jersey.

The following are permitted:

- Shoulder, upper arm, thigh or lower leg protective equipment if the material is sufficiently padded.
- Compression sleeves of the same dominant colour as the shirts.
- Compression stockings of the same dominant colour as the shorts.
- Full length lower body compression garments are now permitted to be worn at the State Championships. These must be the same predominant colour as the teams shorts i.e. light/dark and player garments must be identical in colour style and pattern.
- Knee braces if they are properly covered.
- Protector for an injured nose, even if made of a hard material.
- Mouth guard of any colour.
- Spectacles, if they do not pose a danger to other players.
- Power Band - only permitted on wrist if covered by tape and only on ankle if worn under the sock.
- Headbands, maximum five (5) cm in width, made of non-abrasive, unicolour cloth, pliable plastic or rubber.
- Any solid coloured transparent taping of arms, shoulders, legs etc.

2.3 Sponsorship on Uniforms:

- Sponsorship is permitted on Championship uniforms, as per current FIBA Rules.
- Teams which compete at BQ State Championships should be aware that it is not BQ Policy to approve of Sponsorship by Alcohol and Tobacco Companies for Junior Basketball. Uniforms, warm-up gear, playing equipment, etc that carries such advertising will not be allowed.

2.4 Injured Players

If during the course of the tournament a player receives an injury and the Sports Med has noted that they should not continue playing in the tournament, but the player wishes to continue, the player must first obtain a Doctors certificate stating they can play and present this to the Event Commissioner before being permitted to take the court. If the injured player is unable to obtain a Doctors certificate due to there being insufficient time between games to attend a Doctors Surgery or there is no Doctors Surgery open due to the timing or day of the game, however, wishes to continue playing, written approval from a parent or legal guardian must be provided to the BQ Event Commissioner.

2.5 Game Timing:

4 x 8-minute quarters fully timed for Under 12 & Under 14 age groups.

4 x 10-minute quarters fully timed for Under 16 & Under 18 age groups.

Two (2) time outs may be granted to each team during the first half (1st & 2nd periods) and three (3) time outs during the second half (3rd & 4th periods).

Warm up shall be 3 mins, time between quarters shall be 1 min, and half time is set for 3 mins; but is subject to amendment if required.

For the Division 1 Grand Final the schedule will aim to allow for 5 minutes warm up and 5 minutes half-time; however, this may be reduced to 3 minutes at the discretion of the BQ Event Commissioner if games are not running on time.

All teams are permitted to warm up only on the court in which they are playing on next.

In the event of a tied score at the end of a game, extra time periods of 3 minutes each will be played until a result is obtained. A 1-minute break between regular time and extra periods of 3 minutes will be taken. During extra time each team is allowed one (1) time out during each period.

In special circumstances the Championship Technical Committee may authorise the reduction of the warm up and half-time intervals.

The 24-second clock will operate in the U14, U16 & U18 State Championships and is compulsory in these age groups including all playoffs and finals. It is not implemented for the U12 age group.

2.6 U12 Free Throw Line:

Free throws are to be taken from the designated free throw line within the keyway (0.9m in front of the original free throw line).

2.7 Starting Players:

Each team will have all their registered players (maximum of twelve (12) players) listed on the approved electronic scoring system game file. Only these players may participate in the Championships. In order to start a game teams must have a minimum of five (5) players. Refer to section Defaults & Forfeits for the process of what will occur if there are not five (5) players to start the game.

2.8 Bench Allocation:

First named team on the draw (Team A) shall sit on the bench immediately to the left of the Scoretable (the left side facing the court from the score bench). Second named team on the draw (Team B) is to sit on the right.

2.9 Match Balls:

- **Size 6** - All female competitions; U12 & U14 Boys competitions
- **Size 7** - U16 & U18 Boys competitions

All game balls are supplied by BQ and will be Spalding TF-Elite balls.

2.10 Technical Foul for use of Foul Language or Derogatory Remarks directed at Officials by Players:

- Technical fouls for use of foul language or derogatory remarks directed towards officials, where a referee believes an ejection is not warranted, shall result in the player being substituted from the game and sitting five (5) minutes of playing time on the Team Bench, irrespective of score, number of players on the court or remaining time in the game.
- When the Official calls the technical foul, he/she is to look at the clock and quote the time remaining, so the Scoretable officials can note it on the match report. E.g. 7:41 1st quarter, and the player can then re-enter the game at 2:41 or after (via substitution through the bench).

2.11 Classification of Teams

Standings for the major rounds will be determined primarily on the number of competition points earned.

Point scores:	Win:	3 points
	Loss:	1 point (includes default)
	Forfeit:	0 points

1. If there are two (2) teams that finish equal on points after the pool stage, then only the result(s) of the game(s) between the two (2) teams involved will be used to determine standings.
2. If more than two (2) teams are equal in the placing, a second classification will be established taking into account only the games played between the tied teams with GOAL PERCENTAGE to be used to determine the placings.
This is decided by:

$$\frac{\text{Points for}}{\text{Points against}} = \text{Goal Percentage}$$

3. If after the second classification there are two (2) or more teams still tied (i.e. identical goal percentage), the result(s) of game(s) from all the pool games involving the tied teams will be used to determine the final placings by calculating GOAL PERCENTAGE using the results of all pool games.
This is decided by:

$$\frac{\text{Points for}}{\text{Points against}} = \text{Goal Percentage}$$

Note: In some formats games results from initial pools may be carried over to new pools and will be included in the classification of teams in the new pool.

2.12 No "Zone" Rule:

The use of Zone Defence is banned at Under 12 & Under 14 Junior State Championships. This is to encourage the development of defensive and offensive skills in the younger athletes. In the interest of better player development, coaches should ensure defences are only those which incorporate man to man principles.

The Host Association must provide sufficient Zone Busters to police this rule throughout the Championships. Zone busters will be provided with the BA Zone Buster Manual and must wear the highly visible vests provided by BQ to make them easily identifiable to team officials.

Note: Only team officials (i.e. Team Manager or Assistant Coaches) are permitted to request the attendance of a Zone Buster at their game. Requests from spectators will not be accepted.

Definition of Zone Defence

Any defence in the half court, which does not incorporate normal man-to-man defensive principles. Trapping defences which rotate back to man-to-man principles are acceptable.

Violations of Man-to-Man Defence

Violation of the "no zone" rule will generally fall within one of the following categories:

- One (1) or more players are not in an acceptable man-to-man defensive position in relation to the player they are guarding and the player with the ball;
- A cutter moved all the way through the key and was not defended using acceptable man-to-man defensive techniques (e.g. bumped, switched, followed).
- Following a trapping or help and recover situation the team make no attempt to re-establish man-to-man defensive positioning.
- Teams Zone press and did not assume man-to-man defensive positioning once the ball was into the quarter court.

Zone Busters

The Host Association must appoint at least one (1) observer each to observe and if necessary, make rulings on violations.

Zone Busters will:

1. Take into account the intention of the defensive team
2. Take into account the time and state of the game
3. Act immediately on deliberate and premeditated use of zone defence at a critical time of a game
4. If there is any doubt, the benefit of the doubt will be given to the defensive team

If a Zone Buster determines a team is playing a zone the following course of action will occur:

1. First offence - warning - speak to coach
2. Second offence - Technical Foul
3. Third offence - Second Technical Foul - disqualification of head coach
4. Fourth offence - Third Technical Foul - disqualification of assistant coach
5. Violations throughout the Championship - If a team has been penalized for playing "zone defence" in two (2) or more games during the Championship, the Championship Technical Committee may take further disciplinary action including, but not limited to, disqualification and loss of points.

2.13 Scoretable:

- Each team competing in a BQ State Championship must supply two (2) competent Scoretable officials for each of their games. BQ will not accept nominations if Associations fail to provide the relevant number of Scoretable officials.
- Some Host Associations may offer to provide Scoretable officials to teams requiring assistance for a fixed fee of \$25 per person per game. Whilst Host Associations may have this service on offer it is the ultimate responsibility of the team to ensure the Scoretable is staffed for all their games. If a team does not have a Scoretable official present, and the Host Association is unable to provide one, the Manager of the team will be required to fill this position. If the manager is unable to fill this position, then the coach must become the Scoretable official. If the coach is unable to fill this position and the team is then unable to provide the required Scoretable the game will be classified a forfeit by the team unable to provide the Scoretable official/s.
- The Scoretable should consist of a person for the approved electronic scoring system, the game clock, 24-second shot clock operator and chairperson. It is preferred that all persons on Scoretable reach an agreement of who will fulfil which roles, however, should a disagreement arise over duties, Team A will be responsible for game clock and shot clock, while Team B will be responsible for Scoring and chairperson.

2.14 Referees:

- It is the Association Referee Advisor's responsibility to adequately assign a suitably qualified referee for each of their nominated teams in the U12 & U14 age groups. The BQ Referee Education Matrix and Mapping System should be used when assigning referees. Failure to nominate a suitably qualified referee may result in the team's nomination being revoked.
- If an Association nominates a referee to the U12 & U14 State Championships and the **referee does not attend**, without a **valid reason** as **approved by the BQ Competition Manager** or is not replaced with another referee organised by the Association, a **fine of \$250** will be applied to the team in addition to any travel levy that has been outlined in this memo. This fine represents the additional work

required in finding extra referees to ensure each Championship has the resources required to proceed efficiently.

- Associations who have not supplied a referee in **either** of the two (2) previous years will be charged a fine amount that is **double** the fine for not supplying a referee.
- Associations who have not supplied a referee in **both** of the two (2) previous years will be charged a fine amount that is **triple** the fine for not supplying a referee.
- Associations who have not supplied a referee for **three (3) consecutive years** will be charged a fine amount that is **triple** the fine for not supplying a referee and may have their nominations to State Championships refused for the next years' State Championship (in any or all age groups, as determined by BQ). Admittance to future State Championships will be contingent on the Association being able to supply suitable referees for each of their State Championship teams from that point onwards.

This fine structure applies to the supply of referees from 2016 onward (i.e. 2014 & 2015 will not be counted).

- **Associations who supply a referee that is not from their association** (i.e. "borrowing" a referee) **will be liable for a fine of 50%** of what their fine would be **for not supplying a referee** in addition to any specified travel levy. For 2019 this fine will be \$125. Associations who have borrowed in either or both of the previous two (2) years (counting from 2016) will be subject to double or triple fines respectively. Associations that are liable for a double fine or triple fine for not supplying a referee will have their fine for borrowing a referee doubled or tripled also.
- Referees will be selected and invited to attend both the U16 & U18 State Championships. Please note there will still be a section on the Nomination Form for you to nominate a referee to these Championships if you wish and the nomination will be reviewed by the BQ Referee Development Manager.
- All referees attending the State Championships must be registered with BQ. Selected Referees & Associations will be notified directly by BQ with all information regarding the State Championships they are attending.

2019 Referee Travel Information

Travel Arrangements for U12 & U14 State Championships – all associations

- It is the responsibility of the Association to provide transport for their nominated referee/s to and from the State Championships and ensure each referee has arrived at their accommodation venue by 3:00pm the day prior to the Championship commencing.

Travel Arrangements for U16 & U18 State Championships – all associations

- As all referees are selected by BQ, travel arrangements to and from these Championships will be arranged by BQ with an equalised cost per team passed on to Associations in addition to the nomination fee.

Accommodation

- To ensure referees are receiving the same education, all are required to stay at the accommodation provided by BQ. There is no exception to this for local referees.

2.16 Defaults & Forfeits:

Late Starts

If a team is not ready to play with the correct number of players (all teams must have five (5) players to start the game) within ten (10) minutes of the scheduled game

time, the game shall be called a forfeit, unless in exceptional circumstances (e.g. held up due to a traffic accident). A late start shall incur a TWO POINT per minute penalty until a forfeit is declared (10 minutes). The game clock will start at the scheduled start time with the team that is there ready to play being given two (2) points per minute. If the opposing team arrives in the ten-minute period, the game will be played from that moment (i.e. the game clock will not be reset). The team that forfeits the game will receive no competition points and the score will be recorded as 20-0 in favour of the opposing team.

Forfeits

Games will be considered a forfeit when any of the following occur and will result in the game being awarded to the opponents with a score of 20-0 and the forfeiting team receiving no competition points:

- The team plays an ineligible player.
- The team does not have five (5) players ready to play within ten (10) minutes of the scheduled game time as outlined above.
- The team walks off the court and refuses to finish the game at any stage of the match.

Defaults

A team shall lose a game by default if, during the game, the team has fewer than two (2) players on the playing court ready to play (i.e. remaining team members have all been fouled out). If the team to which the game is awarded is ahead, the score shall stand as at the time when the game was stopped. If the team to which the game is awarded is not ahead, the score shall be recorded as two to zero (2 to 0) in its favour. The defaulting team shall receive one (1) point in the classification.

2.17 Disputes & Decisions:

All disputes and competition decisions will be heard and decided upon by the Championship Technical Committee of three (3) comprising the BQ Representative, the Referee's Commissioner and the Host Association Representative. Their decision will be final.

2.18 Protests:

Game Procedure:

Correctable Errors

Officials may correct an error if a rule is inadvertently disregarded in the following situations:

- Awarding an unmerited free throw/s
- Failure to award a merited free throw/s
- Erroneous awarding or cancelling of a point/s
- Permitting the wrong player to attempt a free throw/s

General Procedure

To be correctable the above-mentioned errors must be recognised by the officials, Referee Supervisor, or the score table officials before the ball becomes live following the first dead ball after the game clock has started following the error.

An official may stop the game immediately upon recognition of a correctable error, as long as neither team is placed at a disadvantage.

Any fouls committed, points scored time used additional activity which may have occurred after the error has and before its recognition, shall not be nullified.

After the correction of the error, unless otherwise stated in the rules, the game shall be resumed at the point it was stopped to correct the error. The ball shall be awarded to the team entitled to the ball at the time the game was stopped for the correction.

- 1 A team may file a protest if its interests have been adversely affected by:
 - a) an error in scorekeeping, time-keeping or shot clock operations, which was not corrected by the officials.
 - b) a decision to forfeit, cancel, postpone, not resume or not play the game.
 - c) a violation of the applicable eligibility rules.
- 2 In order to be admissible, a protest shall comply with the following procedure:
 - a) The captain (CAP) of that team shall, no later than five (5) minutes following the end of the game, inform the referees (crew chief) that the team is protesting against the result of the game and sign the match report in the 'Captain's signature in case of protest' column.
 - b) The team shall submit the protest reasons in writing no later than twenty (20) minutes following the end of the game.
 - c) A fee of \$100.00 shall be applied to each protest and shall be paid in case the protest is rejected.
- 3 The referees (crew chief) shall, following receipt of the protest reasons, report in writing the incident which leads to the protest, to the BQ Competition Manager or Event Commissioner.
- 4 The competent body shall issue any procedural requests which it deems appropriate and shall decide on the protest as soon as possible. The competent body shall use any reliable evidence and can take any appropriate decision, including without limitation partial or full replay of the game. The competent body may not decide to change the result of the game unless there is clear and conclusive evidence that, had it not been for the error that gave rise to the protest, the new result would have certainly materialised.
- 5 The decision of the competent body is also considered as a field of play rule decision and is not subject to further review or appeal.

Lodging the Protest:

All disputes or protests must be lodged with the BQ Competition Manager or Event Commissioner. To make the protest valid, the Team Manager must give confirmation of the protest in writing. This must be made within twenty (20) minutes following the end of the game. Detailed explanations are not necessary. It is sufficient to write: 'The X team protests against the result of the game between the teams' X and Y'. An application fee of \$100.00 shall be submitted with any protest, which may be refunded if proven justified. After the protest has been submitted, the BQ Competition Manager / Event Commissioner can seek further details from the Team Manager regarding the protest.

The referee shall, within the hour following the end of the game, report the incident which led to the protest, to the BQ Competition Manager / Event Commissioner.

Protest Outcome:

Any protest shall be heard and decided upon by the Championship Technical Committee of three (3) comprising the BQ Representative, the Referee's Representative and the Association Representative. Their decision will be final.

Please note teams that protest must be prepared to replay the game at times outside of the normal times of play (i.e. 6:00am or 9:30pm). This may be due to venues being at capacity or to ensure teams have a break either before or after their next scheduled game.

2.19 Team Withdrawal:

Fines will apply if Associations withdraw teams after completing Stage 1 of the Registration Process of Nominating the Team and Team Officials. The amount of the

finest will be at the sole discretion of the BQ Management Committee. The minimum fines are set below:

- Withdrawal earlier than 6 weeks prior to the Championships - full refund
- Withdrawal 4 – 6 weeks prior to the Championships - \$100 deposit forfeited
- Withdrawal 3 – 4 weeks prior to the Championships – 50% of fee forfeited
- Withdrawal 0 – 3 weeks prior to the Championships – full fee forfeited
- **Please note** however for the U18 State Championships, as the BQ office is closed during the holidays and draws must be released before Christmas, teams who withdraw any time after Stage 2 of the Registration Process has commenced will forfeit their full nomination fee.

3. ORGANISATION OF THE DRAW

3.1 Format:

- Shall be based on the number of teams nominating for the Championship in any Division. Further information can be found in the Draw Format Overview (available from the BQ website within the State Championships page).
- As part of nominating for the Championships, teams accept the chosen format of BQ and acknowledge that they must play under this format with no option to challenge it.
- All teams must be available to play between the hours of 8.00am and 9.30pm daily.
- Wherever possible each team will be scheduled to play two (2) games each day with a minimum two (2) game break between games. The exception will be for the U16 & U18 age groups who play over five (5) days and as such may only have one (1) game on some days, as well as on finals day for all age groups when teams will only play one (1) game.
- All medal games will be played in the latter part of the final day as all teams receiving medals will be required to stay for presentations.
- BQ will seed teams into pools based on information available from regional based competitions (BQJBC, QNJBC, CDC).
- Draw formats will be available on the BQ website **approximately** 14 days prior to the commencement of the Championship.

3.2 Scoring & Statistics:

- An approved electronic scoring system will be in operation for all State Championships. A Match Report will also be used to record additional game information.
- Scoring files must be approved by officiating referees, which will then be verified by Event Staff. Referees must also verify and sign the Match Report and return to Event Staff after each game. Event Staff will endeavour to have results and stats online within one (1) hour of completion of a timeslot. This may be dependant on internet connection and Sports TG's results website.

4. GENERAL

4.1 Technical Information:

- Technical information will be provided to Teams at the same time as the Draw is released.
- Team Managers can collect their team passes from the competition venue during a specified period the night prior to competition. Team Managers will have the opportunity during this time to ask any questions they may have.
- If the Team Manager cannot collect their team passes the night prior, they will be able to do so on Day 1 at the venue entrance.
- **Only the Team Manager, Coach or Assistant Coach** can collect team passes. A register must also be signed to acknowledge they have been collected.

- The team accepts that it is their responsibility to read and familiarise themselves with all tournament information, policies and procedures. BQ will take no responsibility for the team's lack of knowledge or understanding of the event policies and procedures.
- All referees will meet the night before the Championship. It is the responsibility of the BQ Referee Development Manager to inform referees of the timing and venue for this meeting.

4.2 Entrance Fee:

- All players, coaching staff and referees will be given admission passes which must be carried at all times to be allowed into the venue. These passes will be given out the night before or in the morning of the first day of the Championship.
- Spectator Fees per day are set at a maximum of the following amounts:
 - Adult (over 18) - \$6.00
 - Child (aged 6 - 17) - \$2.00
 - Child (under 6) - Free
- Host Associations may also choose to offer a pensioner rate or an event pass for the duration of the tournament.

The only exception to the payment of this entrance fee will be for those people issued with official BQ passes.

4.3 Medical:

- BQ will supply a Sports Medicine Accredited Level 1 sports trainer on duty at all times during the Championship at both the host venue and secondary venue(s) where used.
- A separate room/area will be dedicated as a medical room for the period of the Championships.
- If a player is seriously injured and cannot continue in the game, an injury report form is to be completed. The original is to be given to the team manager and a copy must be provided to the BQ Event Commissioner.
- Details of emergency doctors, physiotherapists and pharmacies are included in the Event Program online.
- The Sports Med team will have limited access to ice during competition. Ice will only be provided to athletes injured in games after being assessed by the attending Medic and not for the management of existing injuries or post-game recovery. Ice is a treatment and every request must be assessed and be accompanied by an injury report form.

4.4 Blood Kit/Blood Rule:

- Each host venue is to have a blood kit available for immediate use in a game.
- Kits are to be stored at the Scoretable.

Blood Rule:

During the game, any player who is bleeding or has an open wound must be substituted. He/she may return to the playing court only after bleeding has stopped and the affected area or open wound has been completely and securely covered.

If the injured player or any player who is bleeding or has an open wound, recovers during a time-out taken by either team before the scorer's signal for the substitution, that player may continue to play.

A player must also be substituted if they have blood on their uniform regardless of whether it is their own or another player's. The player must replace their uniform with the team's spare uniform before re-entering the court.

Blood Kit

A "Blood Kit" should be situated at the Scoretable **of each court** during competition games. The Kit should be used only for the purpose of dealing with spilt blood on the floor or benches. It will be the responsibility of the Team Manager of the bleeding player to clean up the blood on the court / bench.

Suggested Contents of Blood Kit:

- 1 Packet of paper hand towels.
- 1 Packet of disposable latex surgical gloves.
- 1 Packet of medium size re-sealable plastic bags.
- 1 1500 ml Spray Bottle with **0.5% bleach and 2% detergent mixed with water.**

(Bleach is the key ingredient. Standard household bleach is acceptable, but it must not be used past its use by date.)

Solutions should only be used if they have been mixed (prepared) that day.

4.7 Results:

Daily results and player statistics will be available on the BQ website and will be displayed at the venue.

Unless otherwise noted on the official match report, BQ will not under any circumstance change player statistics once a game on the Scoring file has been confirmed.

4.8 Closing Ceremony/Awards:

- Will take place immediately following the Boys or Girls Division 1 final.
- Players and coaching staff of the winning team for each Division will receive gold medallions and a winner's plaque.
- Players and coaching staff of the second placed teams for each Division will receive silver medallions.
- Players and coaching staff of the third placed teams for each Division will receive bronze medallions.
- Referees of the Gold & Bronze Medal Games will each receive a Referee medallion.
- Medals will only be presented at the official presentations. If a team does not attend, the medallions will be posted to their Association.

4.9 Photography:

- BQ will organise a professional photography service for all State Championships to photograph teams and individuals.
- Teams are not permitted to have their own professional photographer or a designated team photographer.
- All spectators taking photos or videos must sign the Photo/Video Register at the Tournament Office upon entering the stadium. The spectator must be accompanied by a Team Official who is to sign and approve any person taking photos of players in their team.
- When signing the photography register the person is acknowledging that photographs may only be taken of the participant that they have come to watch (i.e. a parent watching their child) and that taking photographs of a whole team are not permitted under any circumstance.
- After signing in at the register the spectator will receive a pass which must be displayed for tournament staff to see.
- If it is believed that a person is photographing a whole team, they will be asked to refrain from doing so immediately, otherwise their photography pass will be revoked.

- No persons with the exception of the official photographer are permitted to photograph from the sidelines (unless in spectator seating at the sideline) or the baselines.
- No spectator will be allowed to carry in a 100mm lens or greater into the stadium.
- Flash photography is prohibited.

5. CONDITIONS OF ENTRY

All participants and attendees at the 2019 State Championships are bound by the BQ Conditions of Entry noted in the online Event Program and on Team passes, the Zero Tolerance policy that has been implemented by BQ for all junior representative competitions; and by any other Conditions of Entry as displayed by the venue.

Upon payment of entry or by showing a 2019 State Championships official pass the participant/attendee is agreeing to be bound by the BQ Codes of Conduct and the Zero Tolerance Policy.

If at any time a person is found to be breaching a code of conduct, the Zero Tolerance Policy or any condition of entry they may be removed from the stadium by event staff and face further penalty under the Queensland Basketball Model Disciplinary Tribunals By-law, which will be enforced by the Championship Technical Committee comprising of the BQ Representative, Referee's Commissioner and Host Association Representative.

6. ZERO TOLERANCE POLICY

To ensure a safe and enjoyable playing environment for all players, officials and participants, BQ have implemented a Zero Tolerance Policy for inappropriate behaviour by parents and spectators.

The Policy will ensure that:

1. There will be a zero-tolerance shown towards any inappropriate or abusive behaviour from parents and spectators
2. Any parent/guardian and/or spectator who feels the necessity to:
 - Persistently or wilfully question or challenge the rulings of the referees
 - Berate or abuse game officials i.e. referees and Scoretable personnel
 - Berate or abuse team officials
 - Berate or abuse players
 - Berate or abuse other parents or spectators
 - Berate or abuse any game day official such as a Court Controller, Referee Supervisor, Association Representative or BQ Representative

will be asked to leave the host venue immediately by a member of the Championship Technical Committee. No warnings need be given in the event of the above action becoming necessary.

In addition to spectator behaviour being monitored by the BQ Event Commissioner, Referee Commissioner and educators and Host Association staff if the referees have an issue with a spectator they may stop the game and inform a referee educator of what has occurred, and that educator is to report it to the Championship Technical Committee who will remove the parent or spectator.

If at any stage during a game a referee believes a spectator needs to be observed for poor behaviour, they may stop the game and ask the Referee Educator to get a member of the Championship Technical Committee to observe and monitor the spectator. The Championship Technical Committee will take any actions they deem necessary after observing the spectator.

Any breaches of the Zero Tolerance Policy are to be reported on the Zero Tolerance Report Form and given to the BQ Event Commissioner. Note; no spectator is to be removed from the stadium without the knowledge of the BQ Event Commissioner in attendance.

7. CODES OF BEHAVIOUR

The host association and BQ Commissioner jointly manage the Codes of Conduct.

7.1 Players

- Play by the rules.
- Never argue with an official. If you disagree, have your captain, coach or manager approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit, so will you.
- Be a good sport. Applaud all good plays whether your team or the opposition makes them.
- Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team-mates and opponents. Without them there would be no competition.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

7.2 Coaches

- Remember that young people participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a young player for making a mistake or not coming first.
- Be reasonable in your demands on players' time, energy and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All young people are deserving of equal attention and opportunities.
- Avoid overplaying the talented players; the just-average need and deserve equal time.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect and professionalism to all involved with the sport. This includes opponents, coaches, officials, administrators, the media, parents and spectators. Encourage your players to do the same.
- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.

- Respect the rights, dignity and worth of every young person
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

7.3 Officials

- Modify rules and regulations to match the skill levels and needs of young people.
- Compliment and encourage all participants.
- Be consistent, objective and courteous when making decisions.
- Condemn unsporting behaviour and promote respect for all opponents.
- Emphasise the spirit of the game rather than the errors.
- Encourage and promote rule changes, which will make participation more enjoyable.
- Be a good sport yourself. Actions speak louder than words.
- Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Place the safety and welfare of the participants above all else.
- Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion.
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

7.4 Administrators:

- Involve young people in planning, leadership, evaluation and decision making related to the activity.
- Give all young people equal opportunities to participate.
- Create pathways for young people to participate in sport not just as a player but also as a coach, referee, administrator etc.
- Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young players.
- Provide quality supervision and instruction for junior players.
- Remember that young people participate for their enjoyment and benefit. Do not overemphasise awards.
- Help coaches and officials highlight appropriate behaviour and skill development and help improve the standards of coaching and officiating.
- Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
- Give a code of behaviour sheet to spectators, officials, parents, coaches, players and the media, and encourage them to follow it.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Support implementation of the National Junior Sport Policy.
- Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

7.5 Parents:

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for making a mistake or losing a competition.
- Remember that children learn best by example. Appreciate good performances and skilful plays by all participants.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect officials' decisions and teach children to do likewise.
- Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

7.6 Spectators:

- Remember that children play sport for their enjoyment, not yours.
- Applaud good performance and efforts from each team.
- Congratulate all participants upon their performance regardless of the game's outcome.
- Respect officials' decisions and teach children to do the same.
- Never ridicule or scold a child for making a mistake. Positive comments are motivational.
- Condemn the use of violence in any form be it by spectators, coaches, officials or players.
- Encourage players to follow the rules and the official's decisions.
- Do not use foul language or harass players, coaches or officials
- Refrain from engaging in negative or destructive discussion or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature

7.7 General:

- Respect the rights, dignity and worth of others.
- Be fair, considerate and honest in all dealing with others.
- Be professional in, and accept responsibility for, your actions.
- Make a commitment to providing quality service.
- Be aware of, and maintain an uncompromising adherence to, Basketball Queensland's standards, rules, regulations and policies.
- Operate within the rules of the sport including national and international guidelines which govern Basketball Queensland, the member associations and the affiliated clubs.
- Do not use your involvement with Basketball Queensland, a member association or an affiliated club to promote your own beliefs, behaviours or practices where these are inconsistent with those of Basketball Queensland, a member association or an affiliated club.
- Demonstrate a high degree of individual responsibility especially when dealing with persons under 18 years of age, as your words and actions are an example.

- Avoid unaccompanied and unobserved activities with persons under 18 years of age, wherever possible.
- Refrain from any form of harassment of others.
- Refrain from any behaviour that may bring the sport of basketball, Basketball Queensland, a member association or an affiliated club into disrepute.
- Provide a safe environment for the conduct of the basketball activities.
- Show concern and caution towards others who may be sick or injured.
- Be a positive role model.
- Understand the repercussions if you breach, or are aware of any breaches of, this code of behaviour.
- Refrain from engaging in negative or destructive discussions or postings on social media about players, coaches, spectators, officials, administrators or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

8. DRESS STANDARDS

- All team officials must wear a collared shirt or polo and closed in shoes.
- All Scoretable personnel must wear closed in shoes and it is the responsibility of the team to ensure this occurs.
- Any breach of these rules will incur a penalty of \$200.

9. ALCOHOL AND SMOKING

- Smoking will not be permitted inside any venue for the duration of the State Championships.
- All sites and venues shall be “Smoke Free Zones” and shall be posted as such.
- Consumption of alcohol by players, whether of the legal age or not, is not permitted for the duration of all BQ State Championships.
- Coaches and managers are expected to exercise discretion and restraint in the consumption of alcohol.

10. DUNKING (Basketball Ring Safety)

- No dunking is permitted in warm-ups or at half time in any game
- Hanging from the basket is not permitted at any time
- PENALTY: First offence – Technical Foul on the player concerned.
 Second offence – Disqualification from game.

11. REFERENCE DOCUMENTS

- Blue Card Requirements for State Championships – sent to all Associations with the Nomination Information
- BA Zone Buster Manual – available on the BQ website under About Us – Resources and Policies
- Draw Format Overview – available from BQ website under Competitions – State Championships
- BQ Transfer Policy - available on the BQ website under About Us – Resources and Policies