



Caboolture Basketball Inc.

A: PO Box 1476, Caboolture, 4510

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REFEREE COORDINATOR

Caboolture Basketball Incorporated (CBI), or Suns as they are more commonly known, is a fast-growing sporting association on the fringe of Brisbane and the Sunshine Coast in Queensland. As an affiliated member of Basketball QLD and Basketball Australia, the Suns represent around 600 members and is growing every season.

The Referee Coordinator is a crucial position within (CBI) which oversees the continued expansion and improvement of the referee body. The Referee Coordinator role exists to support the growth, development and quality of CBI referees.

RESPONSIBILITIES

Reporting to the General Manger and CBI Board the role will be focused on meeting acceptable levels of active and capable referees across key competitions, including but not limited to CBI junior and senior domestic, as well as BQJBC competitions. The Referee Development Coordinator will work in conjunction with Competition Managers to deliver optimal referee coaching and other development programs.

The right candidate will be able to demonstrate autonomy, initiative and the ability to work with and influence key stakeholders to achieve their goals. This position is initially offered on a casual basis for 17 hours per week across key CBI competition days/nights. Remuneration will be in line with the Sporting Organisations Award 2010 - dependent on experience.

The responsibilities of the Referee Coordinator will include, but not be limited to:

Coordination of CBI Referees for all CBI competition fixtures

- Scheduling appropriate referees and educators based on performance, accreditation level, and availability;
- Create and maintain a CBI referee database for use by all support staff;
- Implement, maintain and adhere to the CBI referee pay schedule;
- Be the primary point of contact between the referees and CBI;

Recruitment and development of junior and senior referees through:

- Development of referee training resources;
- Maintain knowledge of current requirements and best practices of referees through liaising with governing bodies (ie. BQ and BA);
- Coordinating the delivery of off-court training in conjunction CBI and BQ;
- Organising the education and the induction of all referees;
- Facilitate and promote agreed minimum number of referee courses within a 12 month period

Focus on assisting CBI through quality refereeing development deliver a high standard competition:

Feel the Heat

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- Provide appropriate feedback on rules and strategies and enforce as required;
- Educate CBI members on relevant competition rules;
- Assist in the supervision of competition venue as needed;
- Preparing regular reports for the board with relevant updates on referee development and status and future activities;
- Manage referee equipment and uniforms with support of CBI staff;
- Network and attend relevant training courses to continue to develop knowledge and ultimately create better practices;
- Develop sufficient referees of suitable standard to regularly be able to roster on BQJBC fixtures;
- Facilitate/organise and promote a minimum number of referee courses within a 12 month period.

Coordination of CBI Score Bench Development

- The Coordinator will oversee the recruitment, maintenance and rostering of score bench officials for Senior Domestic Competitions other competitions as required.

SELECTION CRITERIA / SKILLS & EXPERIENCE

- Ability and commitment to referee and score bench development and creating an environment that assists with growth and learning;
- Demonstrated experience in a similar role;
- High level of personal presentation and appearance;
- Demonstrated ability to educate and develop referees of all levels;
- Excellent organisational skills;
- Ability to coordinate multiple tasks simultaneously, prioritise and meet deadlines;
- Excellent written and verbal communication skills;
- Enthusiastic and motivated approach;
- Demonstrated exceptional customer service and conflict resolution skills;
- Strong relationship and negotiating skills with key CBI stakeholders;
- Ability to adhere to agreed KPI targets including number of written complaints, number of referees, number of new referees/green shirts in a year;
- Ability to hold own opinion whilst taking into consideration the opinion of others to find solutions and outcomes;
- Blue Card;
- High level referee accreditation (with the ability to deliver BQ approved referee courses);
- Current First Aid accreditation.

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